



Join Us!

Do you want to make an impact on the lives of kids, schools, families, and communities? Do you dream of being in a job that enables you to truly collaborate with others to implement change and make a difference? Action for Healthy Kids® (AFHK) is looking for a Youth Mental Health and Social Emotional Learning (SEL), Senior Manager to join us.

About Us

Action for Healthy Kids is a national non-profit organization raising the bar on the health of the whole child to extraordinary levels across the country. AFHK mobilizes school professionals, families, and communities to take actions that lead to healthy eating, physical activity, and healthier schools where kids thrive. We partner with dedicated volunteers—teachers, students, moms, dads, school wellness experts, and more—from within the ranks of our 140,000+ constituency to create healthful school changes. We are committed to impacting holistic changes, focusing on serving students from under-resourced communities.

RMC Health believes that healthy young people are more successful in school and in life. That is why we Partner with passionate advocates for the whole child to help them improve their practice. Every day, we provide professional learning and capacity-building that helps wellness champions transform their knowledge and skills into effective school health programs and policies, so students of every background and identity can live their best lives.

In fall 2022, AFHK and RMC Health completed a merger agreement to bring together their complementary programs and services to meet the urgent needs of America's youth and families. To learn more, please visit us at www.ActionforHealthyKids.org.

Job Title: Youth Mental Health and Social Emotional Learning (SEL), Senior Manager

Job Location: Remote

Position Type: Full-time

Classification: Exempt

Salary Grade: 9

Reports To: Vice President, Programs

Original PD Date: 12/1/2023

Position Summary:

Action for Healthy Kids recognizes that youth mental health and social-emotional development are crucial components of overall child health as they contribute to emotional resilience, positive interpersonal relationships, and effective coping mechanisms. Fostering strong mental well-being and SEL skills equips children with the tools needed to navigate life's challenges, promote academic success, and build a positive foundation for mental and emotional health. Schools and districts play a critical role in creating safe, supportive learning environments, and providing skill-building opportunities and related services to support children's well-being. We are seeking a Youth Mental Health and Social Emotional Learning (SEL), Senior Manager with expertise and related experience in youth-serving mental health programs and services, including social emotional climate, SEL learning strategies, and intervention services that support the mental, behavioral, and social-emotional health of students within school and educational settings. This role will focus on program design and development, training content and technical assistance, resource creation and dissemination for youth, families and schools.



Essential Functions:

Program Design and Development

- Serve as technical content lead for Action for Healthy Kid's mental health and social emotional learning program pillar.
- Lead the design and development of youth mental health and SEL/SEH programs, ensuring alignment with best practices and the needs of youth, families, schools and community organizations.
- Oversee key program initiatives and opportunities, focused on youth mental health and well-being, including Action for Healthy Kid's current partnership with the CDC Foundation focused on youth mental health resource development and dissemination, and engagement of a Parent Advisory Board. Ensure successful achievement of committed deliverables.
- Oversee the creation of resources tailored for schools, families, and youth to support mental health and SEL/SEH initiatives.
- Liaise with internal and external stakeholders to support development and implementation of effective practices and strategies to support youth mental health in school settings.
- Work across program teams to coordinate the implementation of youth mental health and SEL/SEH programs, in collaboration with schools and community organizations.
- Ensure seamless execution of program activities, troubleshooting challenges as they arise.

Training Development

- Develop and deliver trainings for educators, parents, and community leaders on youth mental health and SEL/SEH topics.
- Collaborate with internal professional learning facilitators to ensure effective training design and facilitation.

Technical Assistance and Communication

- Provide targeted technical assistance to schools, districts, and community organizations seeking to enhance their youth mental health and SEL/SEH initiatives.
- Collaborate with staff across departments to develop and disseminate various training, reporting, and communication materials.
- Ensure effective coordination, communication, and integration of content and resources across other programmatic pillars and initiatives.

Budget Oversight and Monitoring

- Assist in the creation of the annual budget for Action for Healthy Kid's programmatic pillar focused on youth mental health and social emotional learning.
- Collaborate with colleagues in the Growth department on fundraising and proposal development, donor reporting, and fee for service development opportunities.
- Develop and monitor the progress of program goals to ensure successful outcomes and impact.

Other Duties

- Perform other duties as assigned, including internal, organization committee participation.

Competencies:

- Leadership: Building authentic relationships, coaching, delegating, influencing, and team development.



- Communications: Excellent verbal and written communication skills, including coordinating and directing communications and information flow.
- Time Management/Organizational Skills: Effective task prioritization skills and meeting deadlines.
- Collaboration: Working together with others towards a common goal, foster positive working relationships, coordinate, and communicate effectively with others.
- Client Orientation: Cultivating client relationships and aligning business activities with client perspectives.
- Adaptability: Effectively managing changing environments and challenges, working independently with minimal direction.
- Operational Decision Making: Relating and comparing, securing relevant information and identifying key issues; committing to an action after developing alternative courses of action that take into consideration resources, constraints, and organizational values.
- Emotional Intelligence - ability to understand, process, and express one's feelings, as well as recognize and be able to engage with the feelings of others.
- Influencing Others - Using appropriate interpersonal styles and techniques to gain acceptance of ideas or plans; modifying one's own behavior to accommodate tasks, situations, and individuals involved.
- Positive Disposition: Demonstrating a positive attitude in the face of difficult or challenging situations; providing an uplifting (albeit realistic) outlook on what the future holds and opportunities.

Supervisory Responsibilities:

Currently this role does not have supervisory responsibilities of direct staff reports. As this program pillar evolves and grows, Action for Healthy Kids anticipates additional youth mental health and SEL-specific content specialist roles to emerge and report into the Sr. Manager. At that time, this role would be expected to supervise, evaluate, develop, and lead assigned personnel.

Education and Experience Qualifications:

- Bachelor's Degree in Social Work, Education, Mental Health Counseling, Psychology, Public Health, or a related field with a minimum of 10 years of experience in youth mental health, SEL, or a related field, or equivalent.
- Preferred: Master's degree in Social Work, Education, Mental Health Counseling, Psychology, Public Health, or a related field with a minimum of 7 years' experience in youth mental health, SEL, or a related field, or equivalent.
- Strong program development, project management, facilitation, organizational, and customer service skills are required.
- 5 years of Program Design experience: demonstrated expertise in designing effective youth mental health and SEL/SEH programs.
- 5 years of experience in supervising/managing employees; both directly and indirectly.
- Proficiency with Microsoft Office Suite, SharePoint, and relevant content development tools.

Expected Hours of Work:

The hours of work typically follow normal business hours, Monday through Friday. However, adjustments may be necessary based on the needs of schools, community organizations, and colleagues working across time zones.

Travel: Minimal travel may be expected to attend conferences and meetings as needed.



Physical Demands:

The work is primarily sedentary and involves extended periods of desk or table-based work. Items typically carried are light, such as briefcases, notebooks, and data processing reports. Extensive use of computer equipment is required, with frequent telephone or virtual meeting activity.

The wage range for this role considers the wide range of factors that are considered in making compensation decisions including but not limited to skill sets; experience and training; licensure and certifications; and other business and organizational needs. Compensation decisions are dependent on the facts and circumstances of each case. A reasonable estimate of the current hiring range is \$69,317-\$90,222.

Action For Healthy Kids is an Equal Opportunity Employer. Employment decisions are made without regard to race, color, religion, national or ethnic origin, sex, sexual orientation, gender identity or expression, age, disability, protected veteran status or other characteristics protected by law.