



Do you have a **passion** for making a difference in the lives of kids by building **strategic relationships** in communities **across the nation**?

Have a desire to be the architect in building a **diverse team** with **inclusive** points of view?

Do you dream of being in a job that enables you to truly **collaborate** with others to **implement change** and **make a difference**?

If your answer is yes, **Action For Healthy Kids (AFHK)** offers an opportunity that will elevate your career to the next level while having an impact on our communities and nation.

Director of Community Outreach and Diversity, Equity, Inclusion (DEI)

What is the opportunity?

Under the leadership of the Chief Operating Officer, this individual will create and implement a comprehensive plan to expand our community outreach and engagement efforts. Additionally, this role will be a DEI subject matter expert who will be the architect of Action for Healthy Kids' internal diversity, equity and inclusion programs.

Who are we?

Action for Healthy Kids is a national non-profit organization raising the bar on the health of the whole child to extraordinary levels across the country. AFHK mobilizes school professionals, families and communities to take actions that lead to healthier children. We partner with dedicated volunteers— teachers, students, family members, school wellness experts and more—from within the ranks of our 140,000+ constituency to create healthy learning environments for kids. We are committed to impacting holistic changes with a focus on serving students from underserved communities. Our new, exciting strategic plan will guide our work over the next ten years as our small but mighty team tackles some of the most important issues facing our kids. Please visit us at www.ActionforHealthyKids.org.

Key Responsibilities Include:

- Develop and/or implement outreach activities, campaigns, and strategies to cultivate community awareness, build relationships and engagement with AFHK.
- Help create best practices to mobilize local partnerships between communities, organizations and schools.
- Provide oversight and guidance to AFHK's national staff and contractor positions (State Coordinators, Parent Ambassadors, etc.) on effective strategies to organize, mobilize, and implement underserved community engagement.
- Identify and build strategic local partnerships, located in AFHK's key geographic target markets.
- Serve as an internal expert to educate AFHK staff and board on critical DEI-related issues and lead implementation of AFHK's DEI Statement of Commitment.

- Partner with Chief Operating Officer to create and implement recruiting and hiring strategies to attract, retain, and develop employees from diverse backgrounds.
- Monitor and evaluate community outreach and diversity initiatives.
- Other related duties as assigned.

What Qualifications are needed?

- Bachelor's Degree in a related area of study or equivalent experience; Master's Degree is a plus
- A minimum of 5 years of experience specializing in community outreach including the development of strategy through implementation
- A thorough understanding of community outreach and DEI principles, practices, and procedures
- Experience in health and education is a plus
- Ability to travel "post-COVID" – 5-10%

Ideal Competencies:

- Excellent verbal and written communication skills
- Strong interpersonal, leadership, facilitation and customer service skills
- Excellent organizational skills and attention to detail
- Ability to build authentic relationships with others
- Time management skills with a proven ability to meet deadlines
- Strong analytical and problem-solving skills
- Ability to prioritize and delegate when appropriate
- Ability to coach and direct co-workers
- Proficient with Microsoft Office Suite

What's in it for me?

- Medical/Dental/Vision
- Short and long-term disability insurance
- Life and AD&D insurance
- Flexible Spending
- 403b (match up to 4%)
- Generous PTO, Summer Hours and paid paternity/maternity/adoption leave
- Professional Development opportunities
- Feel gratified knowing you make a positive impact on the communities we serve
- We prioritize health and wellness for our employees as well as for our audience

Interview: Will be held virtually and onsite

Job Location: Remote due to Covid, "post Covid"- Chicago area preferred

If you share our passion for making an impact on the lives of children and excel in directing Diversity and Inclusion initiatives, we want to speak with you! **To apply, please submit your resume by clicking on the link below:** <https://actionforhealthykids.recruitpro.com/jobs/148224-31771.html>

Action for Healthy Kids is an Equal Opportunity Employer.

AFHK Values: Hungry for Change ♥ Think Big ♥ Flexible ♥ Caring ♥ Collaborative ♥ Work Hard, Play Hard
 Key words: Community Outreach Director, Community Outreach Dir., Community Outreach Manager, Community Outreach Mgr, Community Outreach, Diversity Manager, Diversity Mgr, Diversity Dir, Dir of Diversity, Diversity and Inclusion Manager, Manager of Diversity and Inclusion, Diversity, Equity, Inclusion Manager, Director of Diversity and Inclusion, Director of Community Outreach, Senior Manager Community Outreach, Senior Manager of Diversity and Inclusion, Diversity and Inclusion Program Manager, Diversity and Inclusion, Diversity & Inclusion