



Action for Healthy Kids is the nation's leading nonprofit and largest volunteer network fighting childhood obesity and undernourishment by working with schools to improve nutrition and physical activity to help our kids learn to eat right, be active every day and be ready to learn. We provide expertise, volunteers, programs and resources nationwide through a unique collaboration of more than 11,000 members – professionals, parents, educators, community volunteers, business leaders and students – in partnership with professional associations, government agencies and corporations.

We are seeking an organized, enthusiastic, and motivated professional to serve as Regional Manager-East and Mid-Atlantic.

Specific responsibilities for the position of Regional Manager-East and Mid-Atlantic include:

- Provide technical assistance to 14 state based coalitions and networks to support implementation of state level action plans, policy, programs, and services
- Support growth and development of the New England Regional Network—a network of six states that seek to share information, and resources while replicating proven approaches to improve school wellness and end childhood obesity
- Manage relationships with school districts, state agencies, and community organizations
- Work closely with management staff and development department to identify and secure funding sources to support infrastructure growth and the delivery of programs and services
- Implement strategies to recruit, activate, and retain volunteers from various professional and non-professional backgrounds
- Becomes active in and represents the organization in professional, state, and community organizations

He/she must be a creative and energetic individual who functions well within a remote team environment.

Requirements:

- Bachelor's Degree required, master's degree preferred
- Minimum of 5 years of experience in volunteer management, coalition building, program development and implementation, fundraising, and project management,
- Demonstrated success in the provision of technical assistance, programs, and services
- Some experience and passion for public health, school wellness, nutrition, and physical activity
- Exceptional communications skills - including public speaking experience
- Ability to motivate and educate others
- Ability to work within a fast-paced environment and handle multiple long and short-term tasks and projects simultaneously
- Ability to manage and develop long-term virtual relationships

- Detail-oriented, resourceful, self-motivated and able to work independently with excellent follow through skills
- Ability to travel

The place of employment will be your home office. Preferred location is greater Boston, Washington DC or Philadelphia areas however applicants located on the east coast near a major airport will be considered.

Interested applicants should submit a cover letter, resume, and three writing samples (including a power point presentation) in one PDF file to:

Sarah Titzer  
Director of Programs  
[sarah@ActionforHealthyKids.org](mailto:sarah@ActionforHealthyKids.org)

Applications must be received by January 29, 2010 to be considered for interviews.

Action for Healthy Kids is an Equal Opportunity Employer